DAILY ACTIVITY RECORD

Bag #		Name of Department				A	Activit	y Cashier Name	Registe	er#	Business Date
ACTIVITY CASHIER SECTION I											
CENTS	#	\$				_					
NICKELS	#	\$				CHARGES \$					
DIMES	#	\$				CREDIT (D CHARGES		\$		
QUARTERS	#	\$									
1/2 DOLLARS	#	\$				******NOTES*****					
		TOTAL COINS	\$								
ONES	#	\$									
FIVES	#	\$									
TENS	#	\$									
TWENTYS	#	\$									
FIFTYS	#	\$									
HUNDREDS	#	\$									
		TOTAL BILLS	\$			<u> </u>					
CHECKS	#	\$									
M ORDERS	#	\$									
OTHER CHECKS	#	\$									
TOTAL CHECKS			\$								
CHANGE FUND (when turned in with receipts)			\$			<u> </u>					
REFUNDS			\$			<u> </u>					
TOTAL CASH TURNED IN			\$			<u> </u>					
	\$										
		С	ENTRAL	CA	SHIER	SECTION I					
CASH TURNED IN								\$			
CASHIER NAME		SIGNATURE									
		AC	CTIVITY N	IAN	IAGER	SECTION I	II				
CLOSING REGISTER READINGS											
OVER RINGS											
UNDER RINGS											
REFUNDS (REGISTER)											
OPENING REGISTER READING											
ADJUSTED REGISTER READING											
CASH OVER/SHC						SHORTAGE		\$			
MANAGER NAME			SIGNATURE								

NAVPERS 7010/15 (05-02) S/N 0106-LF-985-6100

DAR ACCOUNTING CLERK SECTION IV										
Docu	ment Date		Doc Type	Co Code			Docume	ent Header Text		
Posti	ng Date		Reference							
PK	Account	Amount	Special GL	Cost Ctr	Site	Internal Order	Assignment	Text		
			1							
Explana	DEBITS/CRED	ITS								
Prepared by: Date:				Approv	Approved by: Date:					
System Generated Document Number (To be completed by data entry)										

NAVPERS 7010/15 (05-02) S/N 0106-LF-985-6100